

Zoom Feature Comparison

Feature	Meeting	Webinar
Participant Roles	<ul style="list-style-type: none"> Host and Co-host Participant 	<ul style="list-style-type: none"> Host and Co-host Panelist Attendee
Audio Sharing	<ul style="list-style-type: none"> All participants can mute/unmute their own audio Host can mute/request to unmute participants The Host can set all participants to mute upon entry 	<ul style="list-style-type: none"> Only the Host and panelists can mute/unmute their own audio Attendees join in listen-only mode* The Host can unmute one or more attendees
Video Sharing	All Participants	Hosts and Panelists
Screen Sharing	✓	✓
Participants List	Visible to all participants	Visible to Host and Panelist
Chat	In-Meeting Chat	Webinar Chat
Q&A	--	✓
File Transfer	✓	--
Whiteboard	✓	✓
Annotation	✓	✓
Polling	Polling for Meetings	Polling for Webinars